

**GURU NANAK COLLEGE SUKHCHAINANA SAHIB, PHAGWARA**

**IQAC-Management Minutes of Meeting**

Date: 30.10.2018

The minutes of the proceedings of IQAC Management, Guru Nanak College, Phagwara held on 30.10.2018 in the committee room at 2.20. p.m.

**1. Name of the participants**

S. Jatinder Singh Palahi, President Managing Committee  
Dr. Gurdev Singh (Principal), Chairperson, IQAC  
S. Harmander Singh, General Secretary Managing Committee  
S. Jatinder Singh Kundi, Industrialist and Cashier Managing Committee  
Prof. Parmjit Singh, Assistant Professor in Computer Science  
Dr. Seema Kapoor, Assistant Professor in English, Co-coordinator, IQAC  
Dr. Inderjit Kaur, Assistant Professor in Punjabi  
Dr. Manpreet Kaur, Assistant Professor in Commerce  
Dr. Shamika Kumar, Assistant Professor in Economics  
Dr. Reena, Assistant Professor in English  
Dr. Y.S. Bhatia, Assistant Professor in History  
Dr. Parminder Singh, Assistant Professor in Punjabi  
Prof. Pardeep Teji, Assistant Professor in Physical Education  
S. Jatinder Singh, Office clerk and Alumni Member  
S. Jaspreet Singh, Office clerk and Alumni Member  
Sh. Surinder Chawla, Alumni Member

**2. Absent**

S. Satnam Singh Sahni, Sarpunch and Managing Committee

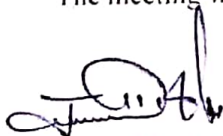
**3. Agenda**

- (i) To report inauguration function.
- (ii) To discuss the Academic Calendar.
- (iii) To discuss results of even semester.
- (iv) To report GNDU 'D' Zone Youth Festival 2018-19 and performance of students
- (v) To report formation of tutorial groups.
- (vi) Status of syllabus and students for odd semester exams.

**4. Discussions Made**

- (i) The management showed their deep concern for the strength of the college.
- (ii) The coordinator explains the functioning of the IQAC to the management and the progress of AQAR.
- (iii) It was informed that a students' progression mechanism was in place and it was been administered by the administration office.
- (iv) The progress of seminars, extension lectures and other related activities with respect to teachers were discussed.
- (v) It was informed that 'D' Zone GNDU youth festival was hosted successfully by the college and performance of the students was highly applauded for bagging positions in different activities and first runner up trophy.
- (vi) Formation of tutorial groups was informed and feedback taken by students on chalked out questionnaire was also discussed. On the demand of students it was decided to change the canteen contractor and install sanitary napkin vending machine.

The meeting was adjourned by the President at 3.30 p.m.



S. Jatinder Pal Singh Palahi  
President



(Dr. Gurdev Singh)  
Principal